

PUBLICATION GUIDELINES

The articles submitted for publication must be written in Romanian for colleagues in the country and in English for researchers abroad, and processed on a computer, in accordance with the editorial rules of the journal.

I. General rules

1. Papers are presented in Romanian / English, accompanied by abstracts in Romanian and English.
2. Articles will be sent by e-mail (to analeledobrogei@gmail.com), from where the issue responsible will forward them to be reviewed.
3. The registration for Pontica International Session will be made according to the announcement and procedure available on the website www.minac.ro, Sessions tab. The first footnote in the article must include the following data: Name and surname of the author; affiliation; the scientific / academic title; e-mail address.
The author will attach the abstracts in Romanian and English, which should not exceed 300 words, as well as about 3-7 keywords, at the end of the article. It is also recommended to translate the title into a foreign language, in order to avoid confusions / erroneous translations.
4. The papers are analyzed by referees, and afterwards the Editorial Board decides by vote whether the text is accepted (with / without changes) or rejected.
5. The referees have the obligation to fill in for each article a Review Form, which will be signed and handed over to the issue responsible.
6. The editorial board may propose corrections or improvements to the manuscript, which shall be brought to the attention of the author.
7. Articles that have been published or are simultaneously being published in other journals are not accepted.
8. If the article has been published abroad or in another language, the author must specify this.
9. The works must have a critical apparatus according to the current publishing guidelines.
10. The museum does not pay copyright, but each contributor will receive a free copy of the issue in which he or she has contributed.

II. Writing rules

1. The text will be written in the Microsoft Word program and the template attached to the publication invitation will be used, which can also be downloaded from the museum's website. The text, as well as the tables, graphs, and illustration (plans, drawings, and photographs) must follow this template. The illustration will also be provided separately, in JPEG or TIFF format, minimum 300 DPI.

The text should be written using Palatino Linotype Font as follows:

Author name - 10.5 points, uppercase.
Article title - 11 points, bold, uppercase.
Text - 10.5 points.
Footnotes - 9 points.

2. The contributors who send the material in Romanian must write the text of the study / article with diacritics.
3. Footnotes. The studies will contain Footnotes, numbered continuously. At the first citation of the books it is necessary to give the full title, without abbreviations, followed where appropriate by the volume number, edition, publisher, place and year of publication, page or pages (p./pp.)

e.g.: Cristian Vasile, *Viața intelectuală și artistică în primul deceniu al regimului Ceaușescu (1965-1975)*, Editura Humanitas, București, 2014, pp.10-15.

The titles of the articles / studies published in periodicals or collective volumes are cited as follows: the author, the title of the article, in the „journal”, the volume, the year, the issue, the page. Where applicable, the series of publication of the journal (New series - S.N)

For large articles, in which certain works will be cited more often, it is recommended to abbreviate the respective titles, providing the explanation of the abbreviations in the first citation.

e.g.: Doina Păuleanu, *Constanța 1878-1928. Spectacolul modernității târzii*, vol. I-II, Muzeul de Artă Constanța, 2005, p... (from here on Doina Păuleanu, *Constanța. Spectacolul.. p.*).

References to authors, respectively works cited in a previous footnote are made by the usual formulas: *idem*, *ibidem*, *op.cit.*, *Cf.*, *passim*, *apud*.

Quotations will be marked either in quotation marks or in italics, and in the case of quotation marks, the following quotation will be accepted: "...". When another quotation must be marked inside the quote, the French quotation marks << >> will be used.

The title of an article from a collective volume or journal will be written in italics, and the name of the journal/volume between quotation marks.

e.g.: Constantin Cheramidoglu, *Anul 1919-Dobrogenii revin la viața lor normală*, în „Analele Dobrogei”, seria a III-a, an I/2019, pp.47-64.

Foreign terms or well-known expressions (e.g. *de jure*) will be marked in italics.

The titles of magazines, newspapers, and monographic series (collections), as well as references such the following ones are written in regular fonts, not in italics:

Idem, p. (Page, pages); *passim* (in various places); *cf.* (conform) etc.

Press materials, where applicable, will cited as follows: the name of the author, the title of the article, the name of the magazine / newspaper, the year of publication, the number, the date, the page.

The editorial board reserves the right to reject non-scientific papers or papers that makes defamatory or unscientific references to persons or scientific institutions.